



## **MARICOPA COUNTY JUSTICE COURT**

**If you want to file a...**

# **RESPONSE TO MOTION TO VACATE JUDGMENT**

**Small Claims & Civil**



## MARICOPA COUNTY JUSTICE COURT

Either party can file a Motion to Vacate Judgment. **If you oppose a motion to Vacate Judgment** you have **TEN (10)** days after receiving the motion to file a written response. If no response is received, the court will consider the motion and will enter an Order.

**There is no fee to file a Response to a Motion to Vacate Judgment.**

### Please STOP...



If you are filing a response to the motion after the time allowed for response.

### Please PROCEED...



If you are filing a response to the motion to vacate judgment within ten days.

### FORMS Needed:



Response to Motion form

### INSTRUCTIONS:

- 1) Complete the form and then make copies. The court will require the original form. You may wish to have a copy and you will need a copy for each party.
- 2) File (or mail) the original form with the court clerk.
- 3) Mail a copy to the other party (and to their attorney, if applicable).

**IT IS IMPORTANT THAT ALL PARTIES KEEP THE COURT APPRISED OF ANY CHANGE IN ADDRESS** A NOTICE OF CHANGE OF ADDRESS form must be filed with the court when a party changes their address.

Visit us at [www.superiorcourt.maricopa.gov/justicecourts](http://www.superiorcourt.maricopa.gov/justicecourts) for additional filing information and online forms.

\_\_\_\_\_  
Plaintiff or Attorney for Plaintiff

\_\_\_\_\_  
Address

## Maricopa County Justice Courts, State of Arizona

\_\_\_\_\_  
CASE NUMBER: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Plaintiff(s) Name / Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Defendant(s) Name / Address

☐ **MOTION to** \_\_\_\_\_

☐ **RESPONSE TO MOTION**

☐ **REPLY TO RESPONSE**

☐ ORAL ARGUMENT REQUESTED

☐ BY AGREEMENT (*evidenced by signature of both parties*)

I am the ☐ Plaintiff ☐ Defendant

I would like the court to:

I am entitled to this relief, or my objection is substantiated, because:

I state under penalty of perjury that the foregoing is true and correct.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**I CERTIFY** that I mailed / delivered a copy of this RULING ON MOTION to:

☐ Plaintiff at the above address or ☐ Plaintiff's attorney

☐ Defendant at the above address or ☐ Defendant's attorney

Date: \_\_\_\_\_

By: \_\_\_\_\_  
☐ Plaintiff ☐ Defendant

**NOTICE TO RESPONDING PARTY:** *You have ten (10) days, or until \_\_\_\_\_ at 5:00 PM to file a written response or objection to this motion, if you wish to do so. If no response is given, the Court will consider the relief requested and will enter an order without hearing any objection you may have. If a response is filed, and if the moving party wishes to do so, he/she may file a written reply to the matters raised in your response, within five (5) days thereafter.*